**ARDENTINNY RENEWABLES TRUST**

**INITIAL APPLICATION FOR FUNDING FORM**

**Project Title:**

**Name of Scheme /individual:**

**Contact details (name, address, phone and email):**

**How much money are you asking for?**

**Do you have a scheme/individual bank account? (If No the Panel may offer to pay directly rather than hand over cash):**

**Description of project:**

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**What will the outcome be and how will this benefit Ardentinny? The benefits could include social, economic or environmental gains.**

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**Who will benefit? Is the benefit recurring or is it a one-off?**

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**Do you need any permissions (e.g. planning consent, landowner permission) and are they in place?**

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**What is the total cost? Outline any other fund raising plans. If additional funds are already in place please describe.**

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**What is the schedule to deliver it? What warranty’s or guarantees will be provided for the work are there any on-going maintenance costs,**

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**Applicant Group**

|  |  |
| --- | --- |
| **1st signature** | **2nd signature** |
| **Print Name** | **Print name** |
| **Date** | **Date** |

Please return this form by e-mail to [ardentinnyrenewablestrust@gmail.com](mailto:ardentinnyrenewablestrust@gmail.com) or to any of the ART trustees detailed in the footer

Your application will be acknowledged.

Guidance notes are attached for reference.

**Guidance notes**

**Applications**

The fund is open to applications from community residents located within the Ardentinny community council area.

The Application Deadline will be advertised to all members via email and community notices.

Applications should be submitted to the Secretary on the Application Form, who will acknowledge

receipt. **In some circumstances the Panel may ask for further information such as what warranty’s and guarantees come with the project**.

Applications can be for any amount. In general, it is preferable for applicants to source

funds from more than one source, especially for larger projects.

**Meeting Procedure and Frequency**

The Panel will meet up to four times per annum to consider applications. The Panel will normally meet in private but may occasionally request applicants to attend.

Awards may meet applications in full, in part, or not at all.

Awards will consider which applications have the greatest and widest benefit to the community of

Ardentinny and will do so with consideration both to the fund balance, the number of applicants, and to any previous awards.

There is no right of appeal but applicants can reapply even if they have been unsuccessful in the past.

The fund is expected to be topped up annually based on performance of the Hydro scheme. Should all the funds be distributed at the first meeting the second meeting will not occur.

In exceptional circumstances (e.g. disaster relief) the Panel may consider applications or make funding grants outside the normal meeting cycle.

**Applicant Responsibilities**

Applications can supply back up information if they feel that is helpful; e.g. to substantiate major cost estimates and warranty’s.

Applicants are responsible for reporting on the use of funds and returning any funds unused within 6

months of the award. The Panel may ask for evidence of how funds were spent.

**Panel Members**

The Funding Panel comprises seven representatives.

This Panel was nominated by the community at the AGM held on 22 May 2018 in the village hall

Panel members will use their judgement to make awards in the best interests of Ardentinny.