

**ARDENTINNY RENEWABLES TRUST**  
**CONSTITUTION**

**1. Name**

The Group shall be known as "ARDENTINNY RENEWABLES TRUST"

**2. Objects/Aims**

**1. The ART main aim will be**

- a. To manage funds derived from renewable schemes accruing within Ardentinny including any other relevant adjacent schemes which may benefit the village area and distribute those funds within the community and:
- b. Encourage other renewable projects which may also create benefits for the community

**2. The ART will liaise with organisations involved with existing and future schemes within the village, including:**

- a. Any organisations carrying out or considering renewable projects;
- b. Any landowners involved in renewable projects;
- c. The Forestry Commission;
- d. The National Park
- e. Argyll and Bute Council
- f. Any other individual or organisation operating or considering any other renewable projects within the village area (as detailed below) that might also release benefits for the community.

**Notes:**

**Renewable energy** is generally defined as energy that comes from resources which are naturally replenished on a human timescale such as sunlight, wind, rain, tides, waves and geothermal heat. Renewable energy replaces conventional fuels in four distinct areas: electricity generation, hot water/space heating, motor fuels, and rural (off-grid) energy services.

**Village Area** This has been defined as any boundary area currently under the jurisdiction of the Ardentinny Community Council

**3. Powers**

To further the above objectives the Group may: -

- a. Engage and pay fees to professional and technical advisers/consultants to assist in the work of the Group;
- b. The Trust may work in liaison with representatives of voluntary organisations, government departments, local and other statutory authorities and individuals;
- c. Raise funds and invite and receive contributions from any person or persons by way of subscription or otherwise;
- d. Do all such lawful things as are incidental or conducive to the attainment of the objects.

**4. Membership**

Full membership of the Group shall be open to:-

**ARDENTINNY RENEWABLES TRUST**  
**CONSTITUTION**

- a. Individuals of 18 years and over who are interested in furthering the work of the Group, and are residents of the community.
- b. An individual applying for membership shall submit an application form signed by or on behalf of the applicant. The management committee shall be entitled at its discretion to refuse to admit an applicant to membership.

**5. Honorary Officers**

- a. At the annual general meeting the Trust shall elect from the members of the management committee, the following officers: a chairperson; a vice-chairperson, a secretary and a treasurer and such other honorary officers as the Trust shall from time to time decide.
- b. The chairperson and other honorary officers shall hold office until the conclusion of the next annual general meeting of the Trust after their appointment.
- c. No office bearer of the Trust shall hold the same office for more than 3 consecutive years, unless unanimously agreed by the Trust, but would be eligible for re-election to that office after the lapse of one year.

**6. Management Committee**

- a. The policy and management of the affairs of the Trust shall be directed by a management committee which shall meet not less than four times a year and shall consist of not less than 7 members, this should be a minimum of 5 members from the community and 2 members not connected to projects within the community boundary
- b. The members of the management committee shall be elected at the annual general meeting of the Group in accordance with Clause 7.
- c. Election to the management committee shall be for 3 years
- d. Any casual vacancy on the management committee (including any honorary officer) may be filled by the committee, and any person to be appointed shall hold office until the conclusion of the next annual general meeting and shall be eligible for election at that meeting.

**7. General Meetings**

- a. The (first) annual general meeting of the Group shall be held not later than August 2015.
- b. At least 21 clear days' notice of the meeting shall be given by the secretary to the members.
- c. At each annual general meeting the business shall include consideration of :-
  - i. The annual report of the Group,
  - ii. The approval of the audited accounts,
  - iii. The election of honorary officers,
  - iv. The election of management committee,
  - v. The appointment of auditors
  - vi. Motions submitted by the management committee or members and the transaction of other matters that may be appropriate.
- d. The chairperson of the management committee may at any time call a special meeting of the Trust.
- e. The secretary shall call a special general meeting of the Group within 21 days of receiving a written request to do so signed by not less than 5 full members giving reasons for the request.

**ARDENTINNY RENEWABLES TRUST**  
**CONSTITUTION**

**8. Rules of Procedure at all Meetings**

**Quorum** – the quorum for a meeting of the Trust or the management committee shall be 5 (present in person) of either the total membership or membership of the management committee.

**Voting** – all questions arising at any meeting should be decided upon by a simple majority of the votes cast. In the case of equality of votes, the person taking the chair at a meeting shall have the casting vote.

**Minutes** – the management committee shall ensure that notes/minutes are kept of all meetings held by the Trust, containing in each case a note of those present, and record of all proceedings and decisions.

**9. Finance**

- a. All funds raised by or on behalf of the Trust shall be applied to further the object of the Trust and for no other purpose.
- b. The Treasurer shall keep proper accounting records and shall prepare proper accounts annually or at other intervals as the management committee shall direct.
- c. The accounts shall be audited at least once a year by the appointed auditor/s.
- d. An audited statement of the accounts for the last financial year shall be submitted by the management committee to the annual general meeting.
- e. A bank account shall be opened in the name of the Trust, or to any office or post to which the Trust pay fees. No remuneration or other benefit in money or kind shall be given to any individual member of the Trust except in reimbursement if out of pocket expenses.
- f. No individual members of the management committee shall be appointed to any salaried office of the Trust, or to any office or post to which the Trust pay fees. No remuneration or other benefit in money or kind shall be given to any individual member of the Trust except in reimbursement of out of pocket expenses.

**10. Alterations to the Constitution**

A resolution to alter the constitution shall not be valid unless: -

- a. 2/3 of the votes cast in relation to the resolution at a general meeting of the Trust (whether annual or special) are in favour and:
- b. Notice (setting out the terms of the proposed alteration) shall have been given to the members not less than 21 clear days before the meeting at which the alteration was proposed.

**10. Dissolution**

If the management committee by simple majority decides on the grounds of expense or otherwise it is necessary or advisable to dissolve the Trust it shall call a special general meeting of the Trust

- a. Not less than 21 days' notice (stating terms of resolution to be proposed at the meeting) shall be given in writing to members.
- b. If such a decision is confirmed by a 2/3 majority of votes cast at the special general meeting, the management committee shall sell assets of the Group for the best price available to settle the debts and liabilities of the Group.
- c. Any assets remaining after satisfying such debts and liabilities shall be given or transferred to other organisations having similar objects to the Trust and within the village area as detailed in the aims, as the management committee may determine.

**ARDENTINNY RENEWABLES TRUST**  
**CONSTITUTION**

The constitution for Ardent inny renewable's Trust was adopted at the meeting held on the 25 day of May 2015

Chairperson: Dougie Menzies Date 25 May 2015

Secretary: Neil Robinson Date 25 May 2015

## **PART 2 Appendices**

### **Appendix 1 Criteria for applying for a grant through Ardent inny Renewables Trust (ART)**

#### **1. Criteria**

Applications that fulfil the following criteria have the best chance of being successful.

Criteria (a) is mandatory.

- a. The area in which the grant is to benefit is the Area of 'The Community Council'.
- b. The grant will benefit the community at large.
- c. Grants sought by individuals or other organisations will still be considered as long as they meet points a, b above
- d. Grants sought retrospectively will not normally be considered

#### **2. Revision of "Range and Criteria"**

The ART reserves the right to adjust the range of and criteria for grants in the light of experience.

#### **3. Applications**

All applications for grants should be made in writing to the secretary using the attached application form under appendix 2

### **Appendix 2 Application for membership of the ART Note point 4 above:**

The annual membership subscription (Free membership) is now due. Please complete the details below and either bring this form with your subscription to the AGM or post to The ART Secretary, Angle Cottage Ardent inny, PA23 8TT. Alternatively you can email the details to [ardent innyrenewablestrust@gmail.com](mailto:ardent innyrenewablestrust@gmail.com)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

The Ardent inny Renewable trust Aims are to:

- a. To manage funds derived from renewable schemes accruing within Ardent inny including any other relevant adjacent schemes which may benefit the village area and distribute those funds within the community and:
- b. Encourage other renewable projects which may also create benefits for the community

Memberships of the Trust are open to Individuals of 18 years and over, and are residents of the community.